

**CITY OF MONROE
CIVIL SERVICE COMMISSION
MINUTES OF THE SPECIAL MEETING HELD ON Wednesday, August 20, 2014**



Minutes of the Special Civil Service Commission Special Meeting held on Wednesday, August 20, 2014 at 8:30 a.m. in the Third Floor Conference Room at Monroe City Hall.

PRESENT: President Vititoe, Commissioner Roberts and Crutchfield.

OTHERS PRESENT: Peggy Howard, H.R. Director
Michael Foley, Firefighter Vice President
Tom Moore, Director of Public Safety
Jim Greene, Dykema Gossett Labor Attorney
Thomas Ford, Firefighter President
Joe Bentley Firefighter
Charles McCormick Command Officers President
Brent Newsome Firefighter
Jonathan Davis Firefighter Treasurer
Manuel Hoskins Fire Chief
Robert Wight Firefighter

New Business.

a. Equivalency Calculation.

Peggy Howard, Human Resources Director spoke about how she came up with the Equivalency Calculation 10 units per credit hour and for other classroom contact hours you used 15 hours per credit hour the 10 CEU'S per credit hours was based on the Department of Education website which is the most commonly calculated formula and the 15 classroom hours per one credit hour was submitted by Barry Kinsey from Monroe Community College.

President Vititoe also brought forth additional information and had some questions about the calculation.

It was moved by Commissioner Crutchfield and supported by Commissioner Roberts to certify the Fire Chief Eligibility list dated July 16, 2014.

Ayes: 3 Nays: 0
Motion carried.

Public Comments.

Manuel Hoskins, Fire Chief asked the Commission if this issue of what is a Bachelors' degree or the equivalent of a Bachelors' Degree would be addressed so it will clear for the next time.

President Vittoe questioned the Civil Service Commissions role in regard to hiring and the promotions process with regard to police and fire.

With no other business before the Commission, it was moved by Commissioner Crutchfield and supported by Commissioner Roberts to adjourn the meeting at 9:22 a.m.

Ayes: 3 Nays: 0

Motion carried.

Michele Rinne
Civil Service Secretary
Sept 5, 2014